



**Minutes Of A Meeting Of The Full Board Of Governors Of
The Federation Of Boskenwyn And Germoe Schools:**

Held On Wednesday 4th February 2026 At Boskenwyn School At 18:00

PRESENT:

Paula Blackburn (Headteacher)
Bertie Archer (Chair)
Nathan Bird
Martin Bland
Andrew Bruce
Jo Nicholas
Nicky Richardson
Brian Toney
Lucy Yeomans

		ACTION
1.	APOLOGIES/ABSENT	
1.1	Received from Fliss Spiers, Russ Monhemius, Denise Rusga, Natalie Waters and accepted by the chair.	
2.	DECLARATION OF PECUNIARY INTERESTS	
2.1	Governors have no new interests to declare.	
3.	MINUTES OF THE LAST MEETING / MATTERS ARISING	
3.1	<u>Matters Arising</u> No matters arising.	
3.2	<u>Minutes Of The Last Meeting</u> Minutes of the previous meeting are approved by the full governing body.	

<p>4.</p> <p>4.1</p> <p>4.2</p> <p>4.3</p>	<p>SCHOOL DEVELOPMENT PLAN</p> <p>This has been updated to reflect the Ofsted priorities: Safeguarding, Inclusion, Curriculum and Teaching, Achievement, Attendance and Behaviour, Personal Development and Wellbeing, EYFS and Leadership.</p> <p>Governors agree that the whole document will be reviewed and then focus groups will meet to discuss the different priorities more closely.</p> <p>The self- evaluation form can be completed once governors have reviewed the SDP.</p>	
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>ATTENDANCE</p> <p>A termly meeting has taken place with Katie Latey and overall absence was reviewed, including persistent absence. All authorised absences are scrutinised and challenged where necessary.</p> <p>Attendance is as follows: Boskenwyn 93% Germoe 95.6%</p> <p>This is in line with national averages.</p> <p>Two pupils are on attendance support plans and six children are on part time timetables.</p> <p>Governors ask if school closures feed into attendance statistics? A. Yes. These would appear as authorised absences but are explainable.</p> <p>Attendance has improved from the last academic year.</p>	
<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>BUDGET</p> <p>A scheduled meeting with the bursar has been postponed and so governors will be updated more fully at the next FGM.</p> <p>It is anticipated the staffing budget will be impacted by two long term absences.</p> <p>Governors ask how damage caused to the schools during recent storms will be paid for? A. Cornwall Council are covering all costs so this will not impact the budget.</p> <p>The Federation is trying to get an urgent tree survey completed at the earliest opportunity to enable the kindergarten to use the forest area and years 5 & 6 back in their usual classrooms. Cornwall council are chasing the forestry commission to expedite this.</p>	
<p>7.</p> <p>7.1</p>	<p>SAFEGUARDING</p> <p>No safeguarding concerns to report.</p>	

8.	SEND	
8.1	Paula Blackburn has drafted a SEND report and will circulate to governors after this meeting.	Paula Blackburn
8.2	Boskenwyn has 101 children on roll and 47 of those are on the record of need.	
8.3	All the families who have looked around the school in recent times have children with an EHCP or are on the record of need. Both schools are inclusive and so numbers of children with SEND are increasing.	
8.4	Governors ask if the staff feel supported managing their pupils with SEND given Angie Larcombe is currently absent? A. The staff feel supported but there is a frustration with the lack of funding. EHCP applications remain stagnant or get refused even when there is genuine need for financial support.	
8.5	Paula Blackburn has previously discussed with staff if they wish to take on neurodiverse profiling and SEN work as part of their professional development.	
8.6	It has been agreed that Christina Sukstiene will cover children on the Germoe record of need for two days a week. Angie Larcombe will cover children on the Boskenwyn record of need for 3.5 days a week.	
8.7	Governors ask if AI could be used as a tool to minutes TAC meetings. Cornwall Council will be approached to ask if the school can be added to their AI license.	Paula Blackburn
8.8	Governors ask if there is support for the wellbeing of teaching staff given the current pressures? A. Paula Blackburn will receive training to enable her to do wellbeing supervision with staff.	
8.9	Governors suggest it would be helpful to compile an information pack about the general SEN provision provided at both schools and answer key questions around inclusion and the universal provision. This could help minimise repetitious queries.	
8.10	Paula Blackburn has already drafted a document which captures these points and the intention is to present it to families that attend the parent/governor meetings.	
8.11	Governors comment it would be helpful to include classroom video footage and present the information visually as opposed to just a written document. Several governors volunteer to support in this project.	
8.12	The SEND policy will be circulated post this meeting.	Charlotte Overton
9.	PUPIL PREMIUM	
9.1	There are 24 children at Boskenwyn and 25 at Germoe who are classified as pupil premium.	
9.2	Attendance for pupil premium children at Boskenwyn is 96.8% which is better than the attendance data for non -pupil premium children.	

9.3	At Germoe the attendance for pupil premium children is 94.2% compared to 94.9% for non -pupil premium children.	
9.4	The attainment figures among children with Pupil Premium has improved significantly since last academic year which is encouraging.	
9.5	Governors ask if there is a tangible reason why the attainment has improved? A. A different approach to Maths interventions has been introduced and the curriculum has been adapted, especially in writing.	
9.6	Governors ask if the change in the new phonics programme is proving to be effective? A. The feedback has been very positive. It is tailored to need and more interactive for the children.	
10.	POLICIES	
10.1	The charging and remissions policy highlights that the cost of a kindergarten session (3 hours) is £15 and has remained that price for some time. It was discussed during the finance meeting on 27 th November whether the price needs to be increased. Governors unanimously agree to implement this change and increase the price to £17 for the session.	
11.	KS1 SCHOOL DAY TIMINGS	
11.1	This was discussed at the FGM during the Autumn term.	
11.2	Governors discuss the pros and cons of all the potential options and agree there is no clear -cut solution. Shortening the lunch break is not currently viable due to staff providing cover and needing their own breaks. Governors agree they do not want to put additional pressure on staff and impede break times.	
11.3	It is agreed KS1 teaching staff will be asked for their views about how this could potentially work and if lunch time for KS1 children could be shortened by 15 minutes.	
11.4	Once staff have fed into this discussion then parents will be consulted on the proposal.	
12.	CLIMATE ACTION PLAN	
12.1	To be discussed at the next FGM.	
13.	GOVERNOR SCHOOL MONITORING VISITS	
13.1	The purpose of the visits are explained for the benefits of the new governors. Governors are invited to go into classrooms to see the teaching provision being delivered and talk to the children about their school experiences.	
13.2	Governors should use the SDP and the self- evaluation form to inform their visits and form the focus of their discussions with children. Governors should ask for evidence when visiting.	

14.	INSTRUMENT OF GOVERNMENT REVIEW	
14.1	This has been circulated to all governors as it has not been reviewed for some time. It is agreed there is not a current need to amend the document.	
14.2	Governors agree it would be helpful to fill the current vacancies with people from the community with marketing and legal backgrounds to maximise the skillset of the governing body.	
15.	ANY OTHER BUSINESS	
15.1	Martin Bland is formally appointed as a co-opted governor with terms of office being 04.02.2026 – 03.02-2030.	
15.2	Nicky Richardson is formally appointed as a foundation governor with terms of office 04.02.2026 – 03.02.2030.	
Meeting concludes 8pm.		

**Date of the next meeting:
6pm 1st April at Germoe.**