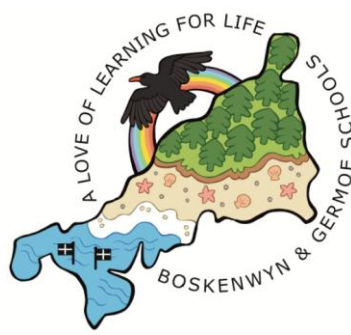




**Minutes Of A Meeting Of The Full Board Of Governors Of
The Federation Of Boskenwyn And Germoe Schools:**

Held On Wednesday 1st April 2026 At Germoe School At 18:00

PRESENT:

Paula Blackburn (Headteacher)
Bertie Archer (Chair)
Nathan Bird
Russ Monhemius
Jo Nicholas
Denise Rusga
Fliss Spiers
Brian Toney
Lucy Yeomans

		ACTION
1.	APOLOGIES/ABSENT	
1.1	Received from Andrew Bruce, Martin Bland. Natalie Waters not present.	
1.2	Nicky Richardson has resigned from the governing body with immediate effect.	
2.	DECLARATION OF PECUNIARY INTERESTS	
2.1	Governors have no new interests to declare.	
3.	ELECTION OF NEW CHAIR	
3.1	Martin Bland has had to take a temporary leave of absence from the governing body but has expressed an interest in taking on this role when he returns.	

3.2	Lucy Yeomans nominates herself to take on the role of Chair until the end of the academic year and Russ Monhemius nominates himself as Vice Chair. Both are unanimously elected to these respective roles.	
4.	MINUTES OF THE LAST MEETING / MATTERS ARISING	
4.1	<u>Matters Arising</u> No matters arising.	
4.2	<u>Minutes Of The Last Meeting</u> Minutes of the previous meeting are approved by the full governing body.	
5.	HEADTEACHER PERFORMANCE MANAGEMENT	
5.1	This report has been circulated ahead of the meeting and read by governors. A panel for review is convened and made up of Bertie Archer and Russ Monhemius.	
6.	SCHOOL DEVELOPMENT FOCUS GROUP DISCUSSIONS	
6.1	This has been circulated ahead of the meeting and read by governors.	
6.2	Governors ask if restoring the outdoor learning enhancement space is still achievable in the proposed timescale given the recent storm damage? A. Cormac have surveyed the trees. All works have been completed but we need to receive a written report before the space can be used by the children. There is a dispute over whether the report was included in the package that was paid for. The report package was ordered through the SLA and the expectation is that the report was included in that price. Paula Blackburn will chase this up tomorrow.	Paula Blackburn
6.3	Governors ask for an update on when the space can be used to be shared with parents.	
6.4	The shed is almost complete with the electrics being fitted over the Easter break.	
6.5	Governors ask if there is written confirmation from Cornwall Council to confirm they are happy with the soil quality? A. It will be checked that this has been captured in written form.	Paula Blackburn
6.6	Governors ask for better communication with parents around older children using the minibuses to access the beach. The issue is that bigger classes will not all fit on one bus but governors understand that parents enrol their children at the schools largely for outside activities. The option of shuttle busing the children is raised.	
6.7	Governors ask that the audit outcomes are included in the personal development section of the document as evidence.	Paula Blackburn
6.8	Governors query the wording referencing daily seesaw contact. Clarification is sought over whether this means teachers are contactable or there will be daily updates to families. It is confirmed the document should state that teachers are contactable daily via Seesaw and the ambiguous wording will be changed to make this more clear.	Paula Blackburn

6.9	The final PINS survey will be circulated to families imminently. The PINS conference was excellent and the workshops were recorded and will be used in staff meetings as they were so impactful.	
6.10	Feedback has been that it would be helpful for parents to form SEND groups which are facilitated by the school. The parent/governor meetings will now take place termly as they are not well attended. The other half termly meeting will have SEN focus.	
6.11	Governors discuss that there is a shortage of parents at Boskenwyn who are on the governing body. It would be helpful for governors to attend the parent/governor meetings to try and encourage further involvement with the governing body. A targeted email outlining the opportunities to join will be circulated as well.	
7.	ATTENDANCE	
7.1	Two requests to remove children from school during term time have been received and the details of the families are anonymised for governors to consider them.	
7.2	Covered in confidential minutes.	
–		
7.5		
8.	BUDGET	
8.1	Covered in confidential minutes.	
–		
8.2		
8.3	Governors are invited to join the finance committee meeting which is taking place on 23 rd April to sign off the budget. The budget that is set at that meeting will then need to be approved by the full governing body at the next FGM.	
8.4	The Scheme Of Delegation is signed during this meeting.	
8.5	Jo Nicholas asks if an additional credit card can be requested from the Local Authority which can be designated for ordering food supplies. Governors consent to enquiries being made to obtain an additional credit card.	
9.	SAFEGUARDING	
9.1	All governors received safeguarding updates electronically prior to the meeting but Paula Blackburn had to exit the meeting early and this was not discussed in her absence.	
10.	SEND	
10.1	All governors received SEND updates electronically prior to the meeting but Paula Blackburn had to exit the meeting early and this was not discussed in her absence.	

11.	SCHOOL MEALS	
11.1	School regulations are being met and achieved scores of 5 during the last round of ratings.	
11.2	The catering lead has level 3 qualifications.	
11.3	Governors ask if an additional person at Boskenwyn could be trained and upskilled by “chefs in schools”. Governors discuss having a head of catering across both schools. It is agreed this would be a better investment of money over paying an external company.	
12.	POLICIES	
12.1	Pay, Financial Regulation For Schools, Scheme Of Delegation, GDPR, Acceptable Use and E-Safety, Staff Conduct and Teacher Appraisal have been circulated and read prior to this meeting.	
12.2	Governors agree the GDPR, E-Safety and Staff Conduct need further review.	
12.3	Other policies unanimously approved.	
12.4	Lucy Yeomans and Bertie Archer will draft an e-safety guidance for staff which will be fed back during a staff meeting next term. Staff were concerned that the policy says they should not use their full names on social media with many already doing so and there were concerns they were in breach. This will be explored at the staff meeting so boundaries and guidance are clear.	
13.	KS1 SCHOOL DAY TIMINGS	
13.1	It has been agreed that from September the school day will end at 3:30pm. This will be communicated to families via email and the newsletter.	
14.	CLIMATE ACTION PLAN	
14.1	Item rolled over to the next meeting due to time constraints.	
15.	GOVERNOR SCHOOL MONITORING VISITS	
15.1	No visits have taken place since the last meeting. It is agreed each governor will pick an item from the school action plan and conduct a visit around that. Safeguarding – Russ Monhemius Achievement - Bertie Archer Curriculum and Teaching – Bertie Archer Personal Development – Fliss Spiers Attendance and Behaviour – Brian Toney EYFS – Vacant	
15.2	Governors discuss that in order to capture their visits effectively they must note where gaps are and what is working well.	

16.	FLISS SPIERS TERMS OF OFFICE EXTENSION	
16.1	Governors unanimously agree to extend the terms of office for a further 4 years to 16.05.2030.	
17.	ANY OTHER BUSINESS	
17.1	None. Meeting concludes 8:10 pm.	

Date of the next meeting:
6pm 20th May at Boskenwyn.