



**Minutes Of A Meeting Of The Full Board Of Governors Of  
The Federation Of Boskenwyn And Germoe Schools:**

**Held On Wednesday 26<sup>th</sup> November 2025 At Germoe School At 16:00**

**PRESENT:**

Paula Blackburn (Headteacher)  
 Bertie Archer (Chair)  
 Nathan Bird  
 Andrew Bruce  
 Russ Monhemius  
 Jo Nicholas  
 Brian Toney  
 Felicity Trenerry  
 Lucy Yeomans

	Nicky Richardson and Martin Bland join this meeting as observers with the view to potentially joining the Governing Body.	ACTION
1.	<b>APOLOGIES/ABSENT</b>  1.1 Received from Denise Rusga and Natalie Waters.	
2.	<b>DECLARATION OF PECUNIARY INTERESTS</b>  2.1 Governors have no new interests to declare.	
3.	<b>ANNUAL SAFEGUARDING TRAINING</b>  3.1 Staff and governors receive level 2 safeguarding training from Paula Blackburn from 4pm – 6:30pm.	
4.	<b>ELECTION OF CHAIR AND VICE CHAIR</b>	

4.1	Bertie Archer is nominated for the role of chair and Russ Monhemius as vice chair. Governors unanimously elect them to these positions.	
4.2	Martin Bland expresses an interest in sharing the role of chair if elected to the Governing Body at the next Full Governors Meeting (FGM).	
4.3	Andrew (Andy) Bruce is formally elected to the governing board as a parent governor. He will take on the role of Health & Safety Governor for Germoe.	
5.	<b>MINUTES OF THE LAST MEETING / MATTERS ARISING</b>	
5.2	<p><u>Matters Arising</u>            No matters arising.</p> <p><u>Minutes Of The Last Meeting</u>            There was a technical error which meant the meeting could not be recorded as the clerk was unable to attend.</p>	
6.	<b>HEADTEACHERS REPORT</b>	
6.1	The Headteacher has been absent from work with sickness and so this has not been drafted ahead of the meeting. Governors will receive a copy of the Headteachers report by the end of the week and any questions or challenge are to be sent in written form to the clerk.	
7.	<b>ATTENDANCE</b>	
7.1	Governors agreed at the last meeting that absence requests would be reviewed by the governing board to see if they meet the exceptional circumstances criteria.	
7.2	Governors review five requests that have been received from families to remove children from school during term time. Governors review the circumstances of each case and three absence requests are authorised and two are unauthorised.	
7.3	Parents may be asked to provide evidence of trips.	
7.4	It is agreed in the future governors will receive written requests in advance that are anonymised along with information about whether the child/children have SEN or are eligible for Pupil Premium, along with their attendance to date.	
7.5	Parents will be asked to give full and detailed reasons for the absence so that governors can scrutinise fully if it meets any of the agreed exemptions for absence.	
8.	<b>BUDGET</b>	
8.1	A finance meeting is taking place on 27 <sup>th</sup> November and governors will get a fuller update at the next FGM.	
9.	<b>SAFEGUARDING</b>	

9.1	The changes in Keeping Children Safe In Education are distributed and read by all governors.	
10.	<b>SEND</b>  10.1 Angie Larcombe has updated all SEN policies and the local offer.  10.2 A full update on SEND will be provided at the next FGM.	
11.	<b>PUPIL PREMIUM</b>  11.1 Governors to be updated at the next FGM.	
12.1	<b>POLICIES</b>  12.2 The following policies have been circulated and read ahead of the meeting: Acceptable Use and E-Safety, Assessment, Charging & Remissions, EYFS, Safer Eating, School Meals Debt Policy.  12.3 Governors to email the clerk with any comments or changes contained in the policies within two weeks when they will be deemed approved.  12.4 The charging and remissions policy highlights that the cost of a kindergarten session (3 hours) is £15 and has remained that price for some time. It will be discussed during the finance meeting on 27 <sup>th</sup> November whether the price needs to be increased. Therefore, this policy will be reviewed for approval at the next FGM.	
13.	<b>CLIMATE ACTION PLAN</b>  13.1 Governors to be updated at the next FGM.	
14.	<b>GOVERNOR ROLES &amp; RESPONSIBILITIES</b>  14.1 To be reviewed during the Spring term.	
15.	<b>GOVERNOR SCHOOL MONITORING VISITS</b>  15.1 To be reviewed at the next FGM.	
16.	<b>ANY OTHER BUSINESS</b>  16.1 None <b>Meeting concludes 8pm.</b>	

**Date of the next meeting:**  
**6pm 4<sup>th</sup> February at Boskenwyn.**